

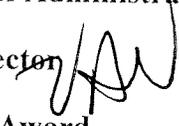


City of Albuquerque
Department of Family and Community Services

Martin J. Chavez, Mayor

Interoffice Memorandum

March 25, 2005

To: James B. Lewis, Chief Administrative Officer
From: Valorie A. Vigil, Director 
Subject: Recommendation of Award
RFP2005-014-VC for a Behavioral Health Housing Intermediary Organization
to the Albuquerque Mental Health Housing Coalition

The City of Albuquerque Department of Family and Community Services, in conjunction with the Department of Finance and Administrative Services, Purchasing Division, issued the subject Request for Proposals for a Behavioral Health Housing Intermediary Organization to administer the Housing First Program funded through Public Safety Tax funds.

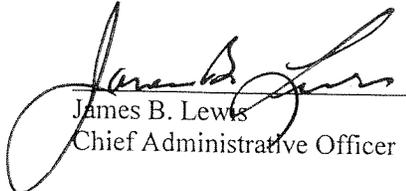
The City posted the solicitation on the purchasing web site, advertised in the Albuquerque *Journal* and the Albuquerque *Tribune*, and mailed the entire RFP package to three vendors. Only one bid was received. The sole bidder was the Albuquerque Mental Health Housing Coalition, an Albuquerque not for profit organization.

The ad hoc review committee unanimously recommended that the contract to serve as the Behavioral Health Housing Intermediary Organization be awarded to the Albuquerque Mental Health Housing Coalition. The review committee awarded the proposal a total of 3,835 points out of 4,000 possible, including 50 points for committing to participate in the Summer Youth Initiative.

The total amount of the contract will be subject to negotiation, but will not exceed \$1,000,000. The contract term is for one year with the possibility of two one year extensions.

Per the City Purchases Ordinance, this recommendation will require City Council approval.

Approved:

 3/25/05
James B. Lewis Date
Chief Administrative Officer

Attachment: Composite Score Sheet
Original: Purchasing RFP2005-014-VC

Composite Score: RFP2005-014-VC "Behavioral Health Housing Organization"

Evaluation Factors	Offerors Points	Albuquerque Mental Health Score	GR	MS	MP	ML	SUBTOTAL	Summer Youth Initiative	Score total
Offeror's detailed plans to meet the objective of each task, etc.	Up to 200		200	180	180	190	750		
Experience & Qualifications of the Offeror & Personnel as shown on staff resume to perform tasks described in Part 3, Scope of Service	Up to 200		190	200	180	200	770		
Adequacy of proposed project management	Up to 100		95	90	90	100	375		
The offeror's past performance on projects	Up to 100		95	90	90	100	375		
Overall ability of the offeror to complete successfully the project	Up to 200		190	190	180	200	760		
Cost Proposal as referenced	Up to 100		95	95	95	95	380		
TOTAL SCORE	Up to 1000		960	935	905	985	3785	50	3835