



City of Albuquerque

Aviation Department

Martin Chávez, Mayor

INTER-OFFICE MEMORANDUM

Date: June 16, 2005

To: James B. Lewis, Chief Administrative Officer

From: John D. "Mike" Rice, Director, Aviation 

Subject: Recommendation of Award: RFP2005-022-SB, "Live Removal & Relocation of Prairie Dogs"

The City of Albuquerque Department of Finance and Administrative Services, Purchasing Division, issued the subject Request for Proposals (RFP) for the Aviation Department to solicit proposals from qualified vendors to provide the services of live removal and relocation of prairie dogs from the Albuquerque International Sunport and other City owned properties.

The RFP was posted on the Purchasing Web Site and advertised in the local newspapers and the Denver Post. Seven vendors were notified of this RFP. Three responses were submitted for evaluation.

The ad hoc evaluation committee reviewed, evaluated and scored the responses, in accordance with the evaluation criteria published in the RFP.

The committee unanimously recommended award of contract to Ecosphere Environmental Services. Ecosphere Environmental Services qualified for the 5% local preference because of its partnership with Taschek Environmental Consulting which is located in the Albuquerque Metro Area.

Listed in ranking order are the respondent's composite score, average score and per prairie dog bid amount at a 100 prairie dog removal level:

<u>OFFEROR</u>	<u>TOTAL COMPOSITE SCORE</u>	<u>TOTAL AVERAGE SCORE</u>	<u>PER PRAIRIE DOG BID (at a 100 prairie dog removal level)</u>
Ecosphere Environmental Services	4,235	847	\$ 315.00 per dog
Roe Ecological Services, LLC	3,825	765	\$ 325.00 per dog
Dog Gone Prairie Dog Control	2,690	538	\$ 325.00 per dog

Fund Source: Contract will be used by various departments

This Recommendation of Award does not need to be approved by the City Council, per the City Ordinance, as we do not expect the expenditures against this contract to exceed \$55,000.00.

I concur with the ad hoc committee's recommendation. The Department will begin contract negotiations immediately upon your approval.

Approved:


James B. Lewis
Chief Administrative Officer

Date

Recommended:


Ed Adams
Chief Operating Officer

Date

Attachment: Composite Score Sheet

Original: Suzanne Boehland, Senior Buyer, Purchasing Division, DFAS
Copy: Ronn D. Jones, Purchasing Officer, DFAS
File: RFP2005-022-SB

COMPOSITE SCORE:
RFP2005-022-SB
Live Removal Relocation of Prairie Dogs

			OFFERORS		
			Ecosphere Environmental Services	Roe Ecological Services	Dog Gone Prairie Dog Control
EVALUATORS	EVALUATION CRITERIA	POINTS	SCORE	SCORE	SCORE
1	The Offeror's general approach and plans to meet the requirements of the RFP.	Up to 100	100	100	50
2			90	80	50
3			90	70	50
4			100	30	60
5			95	25	50
SUB TOTAL			475	305	260
1	The Offeror's detailed plans to meet the objectives of each task, activity, etc. on the required schedule.	Up to 200	200	150	100
2			180	150	120
3			150	100	100
4			150	120	100
5			190	100	100
SUB TOTAL			870	620	520
1	Experience and qualifications of the Offeror and personnel as shown on staff resumes to perform tasks described in Part 3, Scope of Services.	Up to 200	180	150	100
2			180	190	100
3			150	180	50
4			180	200	100
5			180	200	100
SUB TOTAL			870	920	450
1	Adequacy of proposed project management and resources to be utilized by the Offeror.	Up to 100	100	100	50
2			100	100	50
3			90	80	25
4			100	100	50
5			100	100	100
SUB TOTAL			490	480	275
1	The Offeror's past performance on projects of similar scope and size.	Up to 100	80	100	50
2			80	100	50
3			50	100	25
4			80	80	25
5			75	100	100
SUB TOTAL			365	480	250
1	The overall ability of the Offeror, as judges by the evaluation committee, to complete successfully the project within the proposed schedule. This judgment will be based upon factors such as project management plan and availability of staff and resources.	Up to 200	170	180	100
2			170	150	100
3			100	50	100
4			125	80	75
5			100	75	75
SUB TOTAL			665	535	450
1	Cost Proposal – The Offeror's per prairie dog cost.	Up to 100	100	97	97
2			100	97	97
3			100	97	97
4			100	97	97
5			100	97	97
SUB TOTAL			500	485	485
TOTAL COMPOSITE SCORE			4235	3825	2690
Additional One Time 50 Points for Community Involvement			0	0	0
Local Preference			YES	NO	NO
Total Score Up to 5000			4446.75	3825	2690
Total Average Score Up to 1000			889.35	765	538