

## ADDENDUM 1

### RFP2007-005-SB

#### "Landscape & Irrigation Maintenance: Albuquerque International Sunport"

The Proposal due date has been changed to **Tuesday, March 20, 2007**, 4:00 PM. Public entity proposals must be submitted to Internal Audit by **Tuesday, February 20, 2007**.

The following questions were asked at the mandatory pre-proposal meeting for RFP2007-005-SB "Landscape & Irrigation Maintenance: Albuquerque International Sunport". The questions are grouped by vendor and by date of questions.

Parks & Recreation Department – December 21, 2006

1. What are the areas maintained by the Aviation Department that are in the non-safety areas? Cross-referencing with the Sunport Landscape GIS Management tool and map in the Landscape Management Plan would be helpful. Is this possible and when could a cross reference be available?
  - The current map and tour addressed these issues.
2. The Landscape Management Plan makes mention of the condition of the landscaping at Sunport. Some deficiencies are noted. Will these problems be addressed prior to the contract being finalized?
  - Remediation of deficiencies is an on-going process and may not be completed prior to start of contract.
  - a. Can we assume that all airport-furnished or installed equipment (for example, irrigation systems) will be in good working order and that all current landscaping features will be in an acceptable condition upon commencement of the contract?
    - No, remediation of deficiencies in an on-going process and may not be completed prior to start of contract.
  - b. Or, will potential Offerors be expected to determine the current condition of airport-furnished equipment and/or landscaping features that will require immediate replacement upon commencement of the contract during the site visit portion of the pre-proposal conference?
    - Offerors will need to evaluate the current condition of the landscape, through the site tour and by individual inspections.
  - c. If the latter is the case, how should an Offeror account for the costs to bring the airport-furnished equipment into good working order or immediately replace unacceptable landscape features?
    - Section 3.6 "Repair and Reimbursement of Parts & Plants" of the RFP addresses these issues.
3. We believe the "insurance and bonding compliance" requirement in this paragraph (Page 6, 1.5.5.) applies only to private sector Offerors, and that instead, public sector Offerors are only required to provide a certification from the City's Risk Management Division as stated in paragraph 1.25.2.1. Do you concur? If you do not concur, please provide explanation, rationale, and guidance.
  - All Offerors must comply with insurance and bonding requirements stated in the RFP.

4. We believe that this paragraph (Page 9, 1.18.3.) means the term of the contract may be extended up to four additional 12-month terms, for a total of 60 months. Do you concur? If you do not concur, please provide explanations, rationale, and guidance.
  - Paragraph 2 in both the Draft Agreement and Draft MOU is the correct language for the term of the contract.

“. . . all of the Services required hereunder shall be completed within 24 months of the date of execution of this Agreement. This Agreement may be extended for up to three additional one-year periods upon written agreement of the parties.”
5. Referencing Page 9, 1.18.3 and Page 36, paragraph 2; These two citations do not agree with regards to the term of the contract. We believe that paragraph 1.18.3 on page 9 reflects the correct contract terms. Do you concur? If you do not concur, please provide explanation, rationale and guidance.
  - Please refer to the above response for Question 4.
6. Referencing Page 9, 1.18.3 and Page 25, Part 5, Form A; For public sector Offerors, the fiscal year begins July 1 and ends June 30 for each year. We would propose, that for public sector Offerors, the initial contract be for the months remaining in FY 2007 and the 12 months of FY 2008. Extensions would then occur in 12-month increments that correspond to the City's fiscal year planning cycle. Do you concur? If you do not concur, please provide explanation, rationale, and guidance.
  - The proposed start date for the awarded contract is July 1, 2007.
7. Referencing Pages 11-13, section 1.25.; We believe public sector Offerors are exempt from the requirements of this entire paragraph, except for paragraphs 1.25.2.1 and 1.25.5.2. Do you concur? If you do not concur, please provide explanation, rationale, and guidance.
  - Public sector Offerors are required to include the costs of all insurance and bond risks up to the limits stated in section 1.25. Such costs should be obtained from the Risk Management Division.
8. Referencing Page 14, section 2.1.1.; We believe the requirement to provide a statement or show ability to carry insurance is not required for public sector Offerors, and that a certification from the City's Risk Management Division should be submitted with public sector offers. Do you concur? If you do not concur, please provide explanation, rationale, and guidance.
  - Public sector Offerors are required to include the costs of all insurance and bond risks up to the limits stated in section 1.25. Such costs should be obtained from the Risk Management Division.
9. Referencing Page 14, section 2.1.2.4.; Please provide an explanation or specific examples of "strategic planning performance measures." It is unclear what you are looking for.
  - As stated in section 2.1.2.4 performance measures may include:
    - Acreage of project
    - Landscape types
    - Irrigation management
    - Strategic planning

An example may be what the Offeror's plan would be to address the first killing frost. Offerors may submit additional performance measures in their proposals.

10. Referencing Page 14, section 2.1.3.; We believe the last sentence should read "... Part 5 Form A". Do you concur? If you do not concur, please provide explanation, rationale, and guidance.
- Yes, section 2.1.3. should read "Part 5 Form A".
11. Referencing Page 14, section 2.1.4.; Please explain what you mean by the last sentence "Describe resources ... to complete tasks." It is unclear what you are looking for.
- Offerors should identify resources, internal or external, that will be used to complete the contract terms.
12. Referencing Page 14, section 2.2.1.; We believe the last sentence should read "...Part 5 Form A" Do you concur? If you do not concur, please provide explanation, rationale, and guidance.
- Yes, section 2.2.1. should read "Part 5 Form A".
13. Referencing Page 15, section 2.2.4.; We believe the first sentence should read "... Part 5 Form A..." Do you concur? If you do not concur, please provide explanation, rationale, and guidance.
- Yes, section 2.2.4. should read "Part 5 Form A".
14. Referencing Page 25, Part 5 Form A; We believe a public sector offeror may modify this form to replace the "insurance" and "bonds" lines with appropriate risk management charges. Do you concur? If you do not concur, please provide explanation, rationale, and guidance.
- Offerors must adhere to the format of the Budget Proforma, but may change the information submitted on this form as necessary.
15. Referencing Page 25, Part 5 Form A; This form specifies that FY 2007 is from the Present – June 30, 2007." Given that the evaluation of proposals may take up to 90 days (paragraph 1.14.) please provide guidance on what period should be reflected in the FY2007 column on Form A. In other words, planning and costing purposes what is the proposed start date of this contract.
- The proposed start date of the contract is July 1, 2007. A revised Budget Proforma can be found in Attachment A.
16. Referencing Pages 28-29, Part 5 Form C; We believe the Performance Bond form, in its entirety, does not apply to public sector Offerors and need not be included in a public sector offer. Do you concur? If you do not concur, please provide explanation, rationale, and guidance.
- Public sector Offerors are required to include the costs of all insurance and bond risks up to the limits stated in section 1.25. Such costs should be obtained from the Risk Management Division.
17. Pages 30-35, Part 6; "We believe Part 6 – Draft Agreement, in its entirety, does not apply to public sector Offerors and need not be included in a public sector offer. Do you concur? If you do not concur, please provide explanation, rationale, and guidance.
- As stated in section 1.13.
- "A copy of the Draft Agreement and the Draft Memorandum of Understanding ("MOU") to be entered into is attached. Please state that you accept the terms and conditions of the Draft Agreement or Draft MOU, whichever applies, or note exceptions."

- The Draft Agreement pertains to private entity Offerors and the Draft MOU is for public entity Offerors.
18. Pages 36 & 38, Paragraphs 1, 13, 16; These paragraphs reference an “Exhibit C – Performance Measures.” However, no Exhibit C is provided or discussed elsewhere in the RFP. Please provide an explanation of Exhibit C.
- On Page 36, paragraph 1 strike the words:  
“set out in Exhibit C”
  - On Page 38, paragraph 13, strike the words:  
“identified in Exhibit C”
  - On Page 38, paragraph 16, the last sentence should read:  
“Exhibits A and B to this MOU are by reference incorporated herein.”
19. Referencing Page 36, paragraph 2; In the fourth line, we believe “MOW” should read “MOU”? Do you concur? If you do not concur, please provide explanation, rationale, and guidance.
- Yes, that section should read:  
“... for the Department’s Services under this MOU, ...”
20. Page 16, section 3.5.1.4.; “If Airfield Maintenance changes to a centrally controlled irrigation system, the Contractor shall work with the Landscape Coordinator to program the irrigation systems as needed.” Could you better describe the level of work that is anticipated with this item? Is this change being contemplated during the term of the contract?
- The change to a centrally controlled irrigation system is currently underway. Offerors should use their experience with other such systems to determine how much work is involved in programming the old and the new irrigation systems.
21. Page 18, section 3.9.2.; “Infestation shall be defined by the Landscape Coordinator”. What is meant by this statement? Wouldn’t the determination of a large infestation be a collaborative decision between the Offeror and the City?
- The statement in section 3.9.2. stands. Landscape Coordinator will define what is considered a large infestation.
22. Is an electronic copy of the Sites Southwest Landscape Management Plan available from either the Purchasing Division or Sites Southwest? Are potential Offerors allowed to contact Sites Southwest directly? Appendix H of the LMP is difficult to read. Is it possible to obtain a larger copy or an electronic copy?
- An electronic copy of the Landscape Management Plan, excluding the Annotated Map is included in Attachment B, a separate file on the Purchasing website.
23. Who is on the Ad Hoc Advisory Committee?
- The names of the Ad Hoc Advisory Committee is not released to keep the integrity of the RFP process.

1. We propose the tour portion of the mandatory pre-proposal conference be rescheduled to a date and time when the snow does not obscure the landscaping. The snow will prevent potential Offerors from adequately viewing landscape features necessary to submit an accurate proposal. We recommend the RFP be extended and the tour phase of the pre-proposal conference be re-scheduled to a date when conditions are more suitable.

The pre-proposal meeting was held as scheduled. Offerors are encouraged to inspect the grounds on their own to assess the content and condition of the landscaping included in the RFP.

2. Referencing Page 18, section 3.7; who is responsible for the cost of irrigation water (beyond the cost of fees and penalties)?

- The Aviation Department is responsible for irrigation water costs.

- a. Are any of the irrigation meters tied to both a landscaped area and a building facility? If so, how will the penalties at these locations be fairly allocated to the contractor and building occupant?

- There are meters tied to both landscaped areas and building facilities. If the penalties resulted from irrigation system failures, then the Contractor will be responsible for those penalties.

3. Clarification to request number, #22: "Is an electronic copy of the Sites Southwest Landscape Management Plan (LMP) available from either the Purchasing Division or Sites Southwest? Are potential Offerors allowed to contact Sites Southwest directly? Appendix H of the LMP is difficult to read. Is it possible to obtain a larger copy or an electronic copy?"

- We understand that providing the entire Sites Southwest Landscape Management Plan could be difficult. Could the following pages be provided electronically? If so, when could we expect to receive them?

Pages i. Through page 52

Appendix H – color copies of drawings, PDF file.

Albuquerque International Sunport Landscape Management Plan – Annotated Coverage (PDF file).

- An electronic copy of the Landscape Management Plan, excluding the Annotated Map is included in Attachment B, a separate file on the Purchasing website.

4. We request an extension, preferable of one month, to all events, dates, deadlines, and submissions of the RFP. This request is based on the following factors:

- a. The Sunport tour scheduled for January 8, 2007 will be of questionable value due to the heavy snow cover. The snow will prevent potential Offerors from adequately viewing landscape features necessary to submit an accurate proposal. We recommend the RFP be extended and the tour phase of the pre-proposal conference be re-scheduled to a date when conditions are more suitable.

- b. Many of the staff members responsible for developing the Parks and Recreation Department's (PRD) response to the RFP have been asked to provide priority snow-removal services around the City. This has interfered with the PRD's ability to adequately staff the RFP response.

- c. Additionally, most of the PRD's senior management and financial staff are preparing to respond to the City's Fiscal Year 2008 general fund and enterprise budget development process beginning this week and ending in late February, 2007. Development of the department's annual budget is a major department-wide task involving many of the same people who will prepare PRD's response to the RFP.
5. Are State wage rates required for payment to employees?
    - No, this contract is not considered to have construction elements in it.
  6. Please clarify the boundaries of the RFP project area.
    - a. Yale Boulevard (Gibson to Marriott Hotel). (Currently, the irrigation controller serves Yale Blvd. and Sunport Blvd.).
    - b. George Road
    - c. The parking lot west of Girard Blvd. and South Miles Road.
    - d. Area labeled "Air Field".
    - e. Spirit Road south of UNM Press.
    - f. University Blvd. south of landscaped area #93 to Spirit Road.
      - The site tour on January 8, 2007 and the map dated October 30, 2006 clarify these boundaries.
  7. If it turns out that there is a significant difference in the size of the maintenance area, what will be the process for re-negotiation?
    - Per section 3.3,

"The City may, from time to time, request changes in the Scope of Services. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon by and between the City and the Contractor shall be incorporated in written amendments to the contract issued by the City Purchasing Division."
  8. Is the Landscape Management Plan a mandate?
    - Per the Landscape Management Plan, page i:

"This information contained in this plan shall be utilized in a general way because seasonal and daily variation in the temperature, precipitation and sunlight may dictate a temporary and different care regimen than what is presented."
    - a. Do you expect the RFP respondents to address areas where there may be disagreement concerning proposed management practices?
      - The Contractor will work with the Landscape Coordinator if deviation from the Landscape Management Plan becomes necessary.
  9. Maintaining bluegrass in Albuquerque requires a minimum of 40 to 45 inches of irrigation be applied to grass. This will require more water to be applied than allowed per the ordinance. For purposes of preparing a response, what takes priority: appearance and health of grass and other landscape materials or the avoidance of irrigation penalties? Should Offerors include anticipated penalties as part of their cost proposal?

- Appearance will take priority however water consumption must be monitored closely to minimize and/or avoid penalties. Penalties will be the responsibility of the Contractor.

Parks & Recreation Department – January 9, 2007

1. Are there any Sunport landscaping performance measures that are not included in the City Budget, Volume II – Performance Plan? If so, can you provide them?
  - The Landscape Management Plan was not written in conjunction with the City Budget, Volume II-Performance Plan. The RFP and the Landscape Management Plan supercedes any City-wide performance plan.
2. In the RFP Scope of Services, there does not appear to be work associated with storm damage. Is the contractor expected to provide work associated with storm damage (for example: removal of broken tree limbs) as a normal part of their duties? What thresholds or benchmarks exist for “storm damage”; e.g. wind speed, precipitation amounts/rates, electrical (lightning) storms?
  - The Contractor is responsible to provide work associated with storm damage. Catastrophic storm damage may be additionally compensated and negotiated on a case-by-case basis. The Landscape Coordinator will define catastrophic storm damage as needed.
3. The Scope of Services says the contractor is only responsible for the cost of labor to replace or repair plant materials or irrigation parts damaged by vandalism. Does this include graffiti? Who is responsible for graffiti on boulders, artwork, stone walls, and other landscape materials that are an integral part of landscaping features?
  - The Contractor is responsible to remove graffiti on landscape elements and irrigation equipment, including but not limited to boulders, controllers, trees, and stonework. This does not include artwork or walls adjacent to contract area.
4. Who is responsible for damage to landscape materials and the irrigation system caused by animal; e.g. moles, gophers, and prairie dogs?
  - This will be considered vandalism and the Contractor is required to incur the cost of labor and any materials will be reimbursed at cost.
  - a. Will the contractor be expected to provide any animal or rodent control measures?
    - The Contractor will provide animal or rodent control measures if causing destruction to the landscape and irrigation areas, unless the animal or rodent is considered endangered or protected by the City, State or federal government. In these cases the Contractor should notify the Landscape Coordinator of particular situations, and the Aviation Department will be responsible for any necessary control measures.
5. Are there any seasonal decorations in landscaped areas? Will these be the responsibility of the contractor?
  - There may be seasonal decorations placed in landscaped areas, but will not be the responsibility of the Contractor.
6. What is the cost of the hardware and software that makes up the “central controller” to be installed within 60 days per page 41 of the Landscape Management Plan? We believe this cost is the responsibility of the contractor and should be included in an Offeror's cost proposal. Do you concur? If you do not concur, please provide explanation, rationale, and guidance.

- This language is not in the new Landscape Management Plan or RFP and is not applicable to the awarded contract.
7. The following areas were not included in either the RFP or Landscape Management Plan as requiring maintenance, but were verbally mentioned as included during the tour phase of the pre-proposal conference. Please confirm that each area listed below is included or not included in the area of contractor responsibility:
- a. The NW corner of Mile Road and Girard Boulevard.
  - b. The parking structure exit ticket booths (planting of annuals).
  - c. George Road, from Air Freight to the Park and Ride facility.
  - d. The corner area of University Boulevard in front of Little Anita's Restaurant.
  - e. The north side of the private Park and Ride facility at George Road, 6 feet from back of curb from western corner to tunnel and landscaped area east of tunnel to mobile home residence.
  - f. Spirit Road, south of UNM Press.
  - g. UNM press building and surrounding area
  - h. Fuel farm area.
  - i. Girard Boulevard, east side of roadway along runway.
- These areas were included in the Landscape Management Plan dated October 9, 2006 and the large map dated October 30, 2006. Offerors should verify that they have the updated Landscape Management Plan and maps.
8. At the Wyndham Hotel, the annotated plan indicates the pines along the east side of the property is labeled for maintenance (#42). However, it was not mentioned on the site visit. Will the contractor be responsible for this area?

Area #42 is listed on the map and the Contractor will be responsible for this area.

9. We believe the following areas are specifically not included in the area to be maintained by the contractor. Do you concur? If you do not concur, please provide explanation, rationale, and guidance.
- a. University Boulevard, south of UNM South Golf Course.
    - Per the Annotated Coverage map dated October 30, 2006, University Boulevard, south of UNM South Golf Course will not be the responsibility of the Contractor.
  - b. Yale Boulevard, north of Sunport Circle Road.
    - Offerors should consult the Annotated Coverage map dated October 30, 2006.

The Groundskeeper – **December 13, 2006**

1. In section 3.7.2. the contractor shall be responsible for and pay all fees and penalties arising from violation of the terms of the City's Water Conservation Landscaping and Water Waste Ordinance, Section 6-1-1-1 to 6-1-1-99. My question is will the Contractor be responsible to pay fees and penalties that resulted from pre existing violations?
- The awarded Contractor will not be liable for fee and penalties arising from violation of the terms of the City's Water Conservation Landscaping and Water Waste Ordinance prior to when the contract commences.

2. In section 3.13.1 all contractors that submit offers must have the appropriate State of New Mexico Contractor's License(s), which are required for this type of work, including by not limited to:
  - Irrigation
  - Pesticide
  - Backflow Prevention

My question is specifically concerning the backflow prevention. Can the Contractor document using a sub contractor for this service?

- Offerors should document in the proposals any subcontractors they will be using if awarded the contract. If subcontracting a portion of the contract which requires licenses and certifications, the Offeror must show that the subcontractor complies with required specifications. When proposing the use of a subcontractor the Offeror shall comply with language in the RFP regarding subcontractors including but not limited to sections:

- 1.25.2.
- 2.1.1.
- 2.1.2.1.
- 2.1.4.
- 2.2.2.3.4.
- 4.2.1.

The Groundskeeper – January 9, 2007

1. Will any storm damage resulting in a clean up be part of the contract? Or would it be an additional cost?
  - The Contractor is responsible to provide work associated with storm damage. Catastrophic storm damage may be additionally compensated and negotiated on a case-by-case basis. The Landscape Coordinator will define catastrophic storm damage as needed.
2. At what height should trees over sidewalks, walkways, etc. be maintained at?
  - Trees should be maintained at a height to allow unobstructed passage of pedestrians and/or roadway traffic as appropriate.
3. What responsibility will the contractor have for cleaning hardscapes?
  - Per the Landscape Management Plan, page i, bullet-point #4:  
"All hardscape; sidewalks, walls, bricks, and signage, is not included and shall be maintained by the Aviation Department."
4. If weeds occur in curb lines, is the contractor responsible for spraying or removal?
  - The Contractor is not responsible for weed controls in curb lines that fall outside of the contract area.
5. Will there be any restrictions on what chemicals can be used (pesticides or insecticides)?
  - Per the Landscape Management Plan, chemicals must be registered with the State of New Mexico Department of Agriculture. Offerors should also refer to the Landscape Management Plan, page 6, 1.1.5. Also per the RFP 3.4. Offerors shall submit MSDS with their proposals.

6. Will the contractor be responsible for eradicating or euthanizing any ground burrowing animals?
  - The Contractor will provide animal or rodent control measures if causing destruction to the landscape and irrigation areas, unless the animal or rodent is considered endangered or protected by the City, State or federal government. In these cases the Contractor should notify the Landscape Coordinator of particular situations, and the Aviation Department will be responsible for any necessary control measures.
7. Which central command system will be put in place?
  - Motorola Irrinet and Scorpio units.

The Groundskeeper – January 11, 2007

1. The RFP as I read states that all additional items such as; irrigation products, plant material, bark, etc. will be reimbursed, but the labor will be provided by the contractor. Can we get a 1-3 year plan on items that are wanted to be improved on so we can better gauge how much labor to include in the bid? My concern when a contractor is selected, the wording can take advantage of “built in” labor costs. For instance, if we had 120 labor hours a week built into our pricing but the landscape coordinator wants another 40 hours of labor for additional items we would have to agree as that is how the contract is read. I think some clarification or a 1-3 year plan on what “improvements” need to be done so it is fair for the contractor who is awarded the contract.
  - Offerors should assess the condition of the landscape and state in their proposals suggested improvement areas and time frames. Costs for such improvements shall be included in the cost proposals. Offerors should also refer to the Landscape Management Plan for regular maintenance of landscape and irrigation elements or provide suggested maintenance timeframes if not stated in the Landscape Management Plan.

LeeScapes – January 9, 2007

1. Are existing tree rings to be maintained i.e. re mulched annually?
  - Yes, per the Landscape Management Plan, section 4 on page 51.
2. Is the streetscape, from curb to sidewalk, in front of Little Anita's to be included?
  - Per the Annotated Coverage map, dated October 30, 2006, this area is not included in the contract.
3. Is the contractor responsible for any graffiti removal? Please be specific.
  - The Contractor is responsible to remove graffiti on landscape elements and irrigation equipment, including but not limited to boulders, controllers, trees, and stonework. This does not include artwork or walls adjacent to contract area.
4. Approximately how many square feet of color bed are there for annual color change?
  - Refer to the Landscape Management Plan pull-out #1, item 40 and Item 45.

Lawnscapers – January 8, 2007

1. How can the City Parks and Recreation be bidding against the private sector with taxpayers dollars? Is this a conflict of interest?
  - Managed competition is not a conflict of interest and ensures that taxpayers' money will be used in the most efficient and effective manner.
2. Whose responsibility is storm drainage (damage) and vandalism?
  - The Contractor is responsible to provide work associated with storm damage. Catastrophic storm damage may be additionally compensated and negotiated on a case-by-case basis. The Landscape Coordinator will define catastrophic storm damage as needed.
  - The Contractor is responsible to remove graffiti on landscape elements and irrigation equipment, including but not limited to boulders, controllers, trees, and stonework. This does not include artwork or walls adjacent to contract area.
  - Offerors should also refer to the RFP, section 3.6 and section 3.12.
3. Are irrigation system repairs to be included or to be billed as time and materials separately?
  - Offerors should refer to the RFP, section 3.6.1.
4. Plant material replacement to be billed separately?
  - Offerors should refer to the RFP, section 3.6.2.
5. Gravel, crusher fines and bark mulch replacements to be billed separately?
  - The Contractor shall replace gravel, crusher and bark mulch per the Landscape Management Plan. Labor cost to replace mulches shall be incurred by the Contractor. The Contractor shall submit invoices to the City for reimbursement of the purchase price of the mulches.
6. Define the graffiti areas to be included?
  - The Contractor is responsible to remove graffiti on landscape elements and irrigation equipment, including but not limited to boulders, controllers, trees, and stonework. This does not include artwork or walls adjacent to contract area.
7. Who is responsible for cutting down and hauling off of dead trees?
  - The Contractor is responsible for the cutting down and hauling off of dead trees.
8. Renovations to be bid out or negotiated with awarded contractor?
  - Per section 3.3:

“The City may, from time to time, request changes in the Scope of Services. Such changes, including any increase or decrease in the amount of the Contractor’s compensation, which are mutually agreed upon by and between the City and the Contractor shall be incorporated in written amendments to the contract issued by the City Purchasing Division.”

#### Additional Questions and Clarifications

1. 3.6.1.2. Last sentence replace with:
  - The Contractor shall replace parts with new irrigation items that are like or comparable to existing parts as approved by the Landscape Coordinator.
2. Prior to work, all contract employees working at the Albuquerque International Sunport are required to meet the airport's security requirements for badging. This includes, for access to the Airport Operations Area (parking lots), successfully passing a 10-year Federal Bureau of Investigation fingerprint-based Criminal History Records Check (CHRC) 49 CFR Part 1542-209. Cost for the CHRC and badge is \$294.00 per individual badge of which \$250.00 is refundable, if the badge is returned at the end of the project.
3. Transcript of the Pre-Proposal Conference will be issued as an addendum at a later date.

Attachment A

RFP2007-005-SB

Addendum 1

Updated Budget Proforma

FORM A

Budget Proforma

Landscape & Irrigation Maintenance: Albuquerque International Sunport  
Required Format

Projected \*

Management & Operating Costs	FY2008	FY2009	2 Year Total
Salaries – Management			
Salaries – Administration			
Workers			
Seasonal Personnel			
Overtime			
Employee Benefits			
Supplies			
Fertilizers			
Pesticides			
Equipment/Vehicles			
Cost of Ownership/Leasing			
Repairs & Maintenance			
Fuel			
Insurance (list)			
Bonds (list)			
Gross Receipts Taxes			
Total			
One Time Start Up Costs			
Item	Quantity	Unit Cost	Total Cost
Vehicles			
Equipment			
Other (List Below)			
Total Two Year Cost			
And One Time Costs			