OCTOBER 20, 2006
ADDENDA NUMBER: 1
BID NUMBER: RFB2007-037-DG
TITLE: DNA ANALYSIS : EVIDENCE SAMPLE S AND NO SUSPECT CASEWORK

1. The opening date for RFB2007-037-DG has been extended until October 25, 2006.

2. See attached Questions submitted and Answers.

End of addendum.

_____

_____ **ACKNOWLEDGED AND RETURNED: WITH BID:_____ BY LETTER: :_____** _____

_____

SIGNATURE **PRINTED NAME** **TITLE** **COMPANY**

SET 1

We have the following questions regarding RFB2007-037-DG.

1. Page 4.
Do the estimated quantities apply to per year or for the two year term of the contract?

2. Under Specifications for Evidence Analysis, Paragraph 7.
The fifth line says "Identifiler Amplification kit may be used when approved for use by NDIS for forensic samples". The NDIS Acceptance Standards (revised May 2005) lists Identifiler as an acceptable PCR kit. Does this mean Identifiler CAN be used for this portion of the project?

1) The City of Albuquerque would like to send a minimum of 100 samples per month. This come to 1200 per year, however, an estimated 1000 is fine. Thus, this number would be an annual total (yearly).
2) Genemapper and Identifiler are required by this lab. Feel free to use in every aspect.

SET 2

General Questions:

1. **The price quotation table supplied on page four of the solicitation does not seem to reflect what is being asked for in the technical sections of the solicitation. Would it be possible for the City of Albuquerque to provide a table for listing proposed fees that more specifically beaks out screening, reference sample testing etc. as they are described in the technical specifications?**

2. **Should vendors supply price quotations for expert witness services and other types of methodologies like Y-STR analysis and mt DNA testing? If so can these pricing elements be added to the new price quotation table?**

3. **What scoring matrix will be used to rank proposals?**
4. **Who is the current vendor and what is their fee schedule?**
5. **We understand time is of the essence in projects of the kind proposed in this solicitation. Assuming a primary pricing offer is submitted that conforms to the specified 30-day turnaround requirement, would vendors be assigned scoring penalties for proposing alternative offers that incorporate different pricing and different TAT models?**

6. Can SOP manuals, QA manuals and other large supporting documents be supplied in digital form on CD-ROM?
7. How any copies of the response are requested?

8. How may we obtain a copy of questions and answers from other Offerors?
9. Courier services will not deliver to a PO Box. Please provide a physical address for delivery of bids by courier service if other than the 1 Civic Plaza address.

10. In one section of the proposal we find the term listed as twenty four months with a possible one year extension and in another section the term is listed as a period of one year with two possible one year renewals. Can you provide clarification on this point?

Questions in regard to the section on Evidence Samples

1. Information supplied on page 4 indicates there will be an estimated total of 1000 evidence samples. Is it correct to assume this number represents a combined count for both evidentiary and reference samples or if not, how many of the 1000 samples will be reference samples and how many will be evidence samples?

2. Item #3 indicates that the reference sample should only be processed if a profile is obtained from the evidentiary swab(s) associated with the case. Is the vendor laboratory required to wait until the evidentiary analysis is completed before beginning the reference sample analysis? If so, it will be very difficult for the vendor to comply with a 30-day turnaround time. May vendors propose an alternative to this specification?

3. Please describe the "Admin Center numbering format" mentioned in #5. Can a text sample be supplied?
4. Item #6: Screening: indicates that evidentiary

swabs are to be extracted and searched microscopically for sperm. Is it permissible to make a small cutting of each evidentiary swab for the purpose of microscopic evaluation and discontinue processing on those swabs that appear to contain no sperm or sperm counts below a predetermined threshold?

5. We find the kit preference described in the section of the solicitation to be Profiler Plus and COfiler. The analysis software specified in this section is Genotyper and Genescan. Later in the No-suspect section of the solicitation we find reference to Identifiler and GeneMapper. Is it acceptable to use Identifiler and Genemapper for both aspects of this project?

6. This section specifies microscopic examination as the screening system of choice. Is an individual report required for each evidence collection that screens negative or would a summary report listing all kits that screened negative be sufficient?

7. Item 3 on page 6 indicates submissions will be comprised of 1-3 evidentiary swabs and one reference sample as encountered from sexual assault kits. Item 19 on page 8 states in part that samples will be submitted in batches without reference to any specific cases. Our reporting process embraces reporting results on the basis of individual cases. Can you provide clarification on the meaning of Item 19 page 8 as it relates to Item 3 page 6?

8. If an evidence collection contains multiple items of swab evidence that screen positive are vendors to test all of them? Only the best example?

9. If vendors are to screen all the swabs submitted and only test the best example from each case how would you like pricing broken out for the different tasks and each item examined?

10. Item #7: indicates that analysis will not be considered complete until allele data from all loci have been generated and deemed acceptable by the Admin Center. Does this imply that processing will not be deemed complete and no reimbursement made for a partial profile? We find conflicting information in the solicitation regarding this point. How will vendors be compensated for degraded or extremely limited samples?

11. Will vendors be paid for both samples tested when a replacement sample is submitted?

12. Please clarify whether the turnaround time is 30 calendar or business days.

13. Item #9 (results) indicates that the profile should be printed in a tabular formal and that "no additional report is required." Does this imply that the City only wants profiles and no interpretations and/or statistical analysis? Please clarify.

14. Item #18 indicates that the City will not pay the vendor until the Admin Center deems the specimen profiles are acceptable. On average, how long does the data review process take? May vendors propose alternatives to this specification?

Questions in regard to the section on No-suspect Samples

1. Will tubes containing low copy number samples (hair, scrapings, etc) be segregated into different batches than samples with normal amounts of DNA and labeled as such?

2. It is our interpretation that the entire aliquot can be consumed. What information will be supplied with these samples that provide an indication of how concentrated the samples may be?

3. **Is it correct to assume that there will be no reference samples associated with any of the evidence items in this part of the project?**

4. **In regard to Item 17 on page 15. If an evidentiary sample is tested and ultimately found to produce only a partial profile and a replacement sample is submitted and tested can vendors charge twice for that particular sample?**

5. **In some cases samples (i.e. low copy number samples or degraded samples) will not produce complete profiles regardless of the number of times they are retested. Can vendors charge for samples that fall into this category?**

6. **Assuming that a positive control should be run on each plate and each run that could be construed to mean as many as six positive controls might need to be placed in each plate. This seems somewhat excessive. Would be acceptable to run two positive controls per plate?**

7. **Can you describe in detail the hard copy documentation being requested in regard to reporting samples with microvariants, OLA, or tri-allelic profiles?**

General Questions:

1) For evaluation purposes, assume that every sample will require screening and reference sample testing and bid complete price. If bidder can offer a discount for samples where screening is not needed, they may provide a percentage off or table of pricing separately.
2) We will not be needing mt DNA testing. Y-STR is not a requirement for award..
3) This is no scoring matrix. This bid will be awarded to the low responsive bidder. A responsive bidder is one who meets the stated specifications.
4) No current vendor. This will be a new contract. No scoring penalties with exception to number of samples your company can handle per month. The City of Albuquerque needs 100 to 200 sample per month analyzed.

5) This is not a proposal and there will be no "scoring". A bidder is either responsive or not. **The City is requiring no more than a 60 day turnaround though a 30 day turnaround time is preferred. Bid as specified.**
6) It is possible.
7) One or two
8) All questions and answers will be submitted on an addendum and will be available on our website. www.cabq.gov/purchase. Click on Current Requests for Bid.
9) One Civic Plaza NW; City/County Bldg.; Office of the City Clerk; Albuquerque, NM 87102.
10) Two years with a possible one year extension.

Questions in regard to the section on Evidence Samples:

1) Yes, combined evidence and reference.
2) Absolutely.
3) Jargon. We require a method of case tracking where any assignment of number assigned by you indicates to us the sample number and case (if applicable) said sample belongs to. We use bar coding as an indicator of sample / case. Send us your copy.
4) No
5) Yes. Please use Identifiler and GeneMapper for both and or all aspects of the project.
6) Summary report good (be as comprehensive as possible).
7) The bar code method is preferable to us. We submit batches with samples that are bar coded.
8) Yes
9) Please itemize
10) If and whenever you do the work, we will pay.
11) If you break it you buy it. If you use it up then we buy it (please ask before you use it up).
12) Calendar days would be amazing. Business days seem to be the norm.
13) The City of Albuquerque only requires profiles. We will do our own interpretations.

14) One week. Send your stuff.

Questions in regard to the section on No-suspect Samples:

1) This is not currently done by this lab. It can be is necessary.
2) Nothing.
3) No. In some cases, standards will be included.
4) Yes, but please request that this be done first.
5) Ask us first.
6) Yes. If the controls are generated to work.
7) Just need a separate document stating something to the effect, "According to your analysis this is the result of said sample".